

**Surex Community Services**  
**Financial Statements**  
*March 31, 2024*

**Surex Community Services**  
**Contents**

*For the year ended March 31, 2024*

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To the Members of Surex Community Services:

## Opinion

We have audited the financial statements of Surex Community Services (the "Organization"), which comprise the statement of financial position as at March 31, 2024, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mississauga, Ontario

July 17, 2024

*MNP LLP*

Chartered Professional Accountants

Licensed Public Accountants

# Surex Community Services Statement of Financial Position

*As at March 31, 2024*

	<b>2024</b>	<b>2023</b>
<b>Assets</b>		
<b>Current</b>		
Cash	313,544	142,478
Grants and accounts receivable	93,484	105,714
Sales tax receivable	60,342	112,518
Prepaid expenses	85,122	137,833
Investments (Note 3)	400,000	604,102
	<b>952,492</b>	<b>1,102,645</b>
<b>Capital assets (Note 4)</b>	<b>2,389,379</b>	<b>2,398,167</b>
	<b>3,341,871</b>	<b>3,500,812</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	885,882	577,218
Current portion of deferred contributions related to capital assets (Note 5)	40,957	43,547
Current portion of deferred revenues	-	17,720
Due to MCCSS (Note 6)	-	348,372
	<b>926,839</b>	<b>986,857</b>
<b>Deferred contributions related to capital assets (Note 5)</b>	<b>755,594</b>	<b>796,551</b>
	<b>1,682,433</b>	<b>1,783,408</b>
<b>Contingencies</b>		
<b>Commitments (Note 9)</b>		
<b>Fund Balances</b>		
Operating fund	(996,834)	(801,428)
Capital asset fund	2,656,272	2,518,832
	<b>1,659,438</b>	<b>1,717,404</b>
	<b>3,341,871</b>	<b>3,500,812</b>

**Approved on behalf of the Board**

e-Signed by Louie Surdi

2024-07-17 16:43:57:57 EDT

**Director**

**Approved on behalf of the Board**

e-Signed by Bob Engel

2024-07-17 16:16:40:40 EDT

**Director**

*The accompanying notes are an integral part of these financial statements*

## Surex Community Services Statement of Operations

*For the year ended March 31, 2024*

	Capital Assets Fund	Operating Fund	2024	2023
<b>Revenues</b>				
Grants (Note 5)	43,549	6,323,157	6,366,706	5,996,764
Ontario disability support plan	-	643,013	643,013	605,293
Government assistance	-	460,512	460,512	507,163
Sales tax refund	-	110,788	110,788	112,220
Fundraising	-	103,367	103,367	17,808
Interest income	-	13,083	13,083	14,104
Others	-	12,991	12,991	9,282
Repayment of surplus (Note 6)	-	-	-	(348,372)
	<b>43,549</b>	<b>7,666,911</b>	<b>7,710,460</b>	<b>6,914,262</b>
<b>Expenses</b>				
Salaries	-	5,430,688	5,430,688	5,181,218
Employee benefits	-	1,034,549	1,034,549	850,411
Purchased services	-	296,289	296,289	275,183
Premises	-	233,387	233,387	208,144
Food	-	161,679	161,679	143,805
Utilities and taxes	-	156,708	156,708	148,823
Supplies	-	90,601	90,601	86,895
Insurance	-	80,826	80,826	72,512
Vehicle	-	52,678	52,678	64,302
Personal needs	-	40,720	40,720	45,286
Staff training	-	21,265	21,265	28,200
Staff travel	-	18,568	18,568	14,883
Repairs and maintenance	-	8,609	8,609	9,920
Advertising	-	952	952	673
Amortization	127,557	-	127,557	136,952
	<b>127,557</b>	<b>7,627,519</b>	<b>7,755,076</b>	<b>7,267,207</b>
<b>(Deficiency) excess of revenue over expenses before other items</b>	<b>(84,008)</b>	<b>39,392</b>	<b>(44,616)</b>	<b>(352,945)</b>
<b>Other items</b>				
Loss on disposal of capital assets	(13,350)	-	(13,350)	-
<b>(Deficiency) excess of revenue over expenses</b>	<b>(97,358)</b>	<b>39,392</b>	<b>(57,966)</b>	<b>(352,945)</b>

*The accompanying notes are an integral part of these financial statements*

**Surex Community Services**  
**Statement of Changes in Fund Balances**

*For the year ended March 31, 2024*

	<i>Capital Assets Fund</i>	<i>Operating Fund</i>	<b>2024</b>	<b>2023</b>
<b>Fund balances, beginning of the year</b>	<b>2,518,832</b>	<b>(801,428)</b>	<b>1,717,404</b>	2,070,349
<b>(Deficiency) excess of revenue over expenses</b>	<b>(97,358)</b>	<b>39,392</b>	<b>(57,966)</b>	(352,945)
<b>Allocated from fund raising and others</b>	<b>102,682</b>	<b>(102,682)</b>	-	-
<b>Capital assets purchases</b>	<b>132,116</b>	<b>(132,116)</b>	-	-
<b>Fund balances, end of year</b>	<b>2,656,272</b>	<b>(996,834)</b>	<b>1,659,438</b>	1,717,404

*The accompanying notes are an integral part of these financial statements*

**Surex Community Services**  
**Statement of Cash Flows**  
*For the year ended March 31, 2024*

	<b>2024</b>	<b>2023</b>
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
(Deficiency) excess of revenue over expenses	<b>(57,966)</b>	(352,945)
Amortization	<b>127,555</b>	136,952
Loss on disposal of capital assets	<b>13,350</b>	-
Amortization of deferred contributions related to capital assets	<b>(43,549)</b>	(46,446)
	<b>39,390</b>	(262,439)
Changes in working capital accounts		
Grants and accounts receivable	<b>12,230</b>	173,672
Sales tax receivable	<b>52,176</b>	(45,472)
Prepaid expenses	<b>52,711</b>	(22,325)
Accounts payable and accrued liabilities	<b>308,665</b>	(435,012)
Due to MCCSS	<b>(348,372)</b>	77,912
Deferred revenues	<b>(17,720)</b>	-
	<b>99,080</b>	(513,664)
<b>Investing</b>		
Purchase of investments	<b>(400,000)</b>	(604,102)
Proceeds on disposal of investments	<b>604,102</b>	1,054,101
Purchase of capital assets	<b>(132,116)</b>	(112,880)
	<b>71,986</b>	337,119
<b>Increase (decrease) in cash</b>	<b>171,066</b>	(176,545)
<b>Cash, beginning of year</b>	<b>142,478</b>	319,023
<b>Cash, end of year</b>	<b>313,544</b>	142,478

*The accompanying notes are an integral part of these financial statements*



# Surex Community Services Notes to the Financial Statements

For the year ended March 31, 2024

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## 1. Incorporation and nature of the organization

Surex Community Services (the "Organization") was incorporated under the laws of the Province of Ontario as a non-share capital corporation. It is a registered charitable organization and is exempt from income taxes providing certain requirements of the Income Tax Act.

The Organization is a community based not-for-profit organization providing support and assistance for adults with developmental disabilities. It provides long-term group living support and day programming to adults (over the age of 18) with a developmental disability. Currently all the group living programs operate on a 24 hours per day, 7 days a week basis.

## 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

### **Fund accounting**

The Organization follows the deferral method of accounting for contributions, and presents its financial statements using fund accounts. The funds reflected in the financial statements are as follows:

The Operating Fund reports the Organization's unrestricted resources and all other activities related to revenues and expenses which are not capital in nature.

The Capital Assets Fund reports the Organization's real estate and other capital assets. The Organization's operations are primarily funded through various agreements with the Government of Ontario. The Ontario Ministry of Children, Community and Social Services ("MCCSS") provides major funding for the acquisition of all land and buildings. The Organization is therefore not free to dispose of these facilities, nor to use the assets for other purposes without consent of the Ministry.

### **Revenue recognition**

The Organization uses the deferral fund method of accounting for contribution. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or when the amount to be received can be reasonably estimated and its collection is reasonably assured.

Government funding is primarily received from the MCCSS and is recognized as qualifying costs are incurred.

Capital grants are initially recognized as deferred contributions related to capital assets when received. Revenue is recognized in the capital asset fund as the related assets are amortized.

Ontario Disability Support Plan ("ODSP"), formerly known as, family benefits allowance, is revenue paid by residents in respect of accommodation and care service provided and is recognized when the services are provided

### **Financial instruments**

All financial instruments are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any financial instrument at fair value. The Organization has not made such an election during the year.

The Organization subsequently measures investments in equity instruments quoted in an active market at fair value. All other financial assets and liabilities are subsequently measured at amortized cost. Financial assets measured at amortized cost include cash, and grants and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, deferred revenue and deferred contributions related to capital assets.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess (deficiency) of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

**2.. Significant accounting policies** *(Continued from previous page)*

**Financial asset impairment:**

The Organization assesses impairment of all of its financial assets measured at cost or amortized cost. When there is an indication of impairment, the Organization determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. The amount of the write-down is recognized in excess (deficiency) of revenues over costs.

Any impairment, which is not considered temporary, is included in current year excess (deficiency) of revenues over expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the excess (deficiency) of revenues over expenses in the year the reversal occurs.

**Capital assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution plus all costs directly attributable to the acquisition.

Amortization is provided using the following method at rates intended to amortize the cost of assets over their estimated useful lives.

	<b>Method</b>	<b>Rate</b>
Buildings	declining balance	5 %
Automotive	declining balance	30 %
Computer equipment	declining balance	30 %
Computer software	declining balance	45 %
Furniture and fixtures	declining balance	20 %
Leasehold improvements	straight-line	term of lease

**Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in the preparation of these financial statements include allowance for receivables, amortization of property and equipment, accounts payable and accrued liabilities, deferred revenue and deferred contributions related to capital assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be material. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues over expenses in the years in which they become known.

**Contributed materials**

Contributions of services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials are used in the normal course of the Organization's operations and would otherwise have been purchased.

Donated services assist the Organization in carrying out its program activities. Due to the difficulty in determining their fair value, these contributed services are not recognized in the financial statements.

**Impairment of long-lived assets**

Long-lived assets consist of property and equipment. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset or group of assets, may not be recoverable. The carrying amount of a group of long-lived assets is not recoverable if the carrying amount exceeds the sum of the undiscounted future cash flows from their use and disposal. If the carrying amount is not recoverable, impairment is then measured as the amount by which the assets' carrying amount exceeds its fair value. Fair value is measured using discounted future cash flows. Any impairment is included in excess of revenues over expenses for the year.

**Surex Community Services**  
**Notes to the Financial Statements**  
*For the year ended March 31, 2024*

**2.. Significant accounting policies** *(Continued from previous page)*

**Government assistance**

The Organization follows the income approach to recognize government assistance. This approach requires government assistance to be credited to income when related to current expenditures. Wage subsidies are accounted for as other income in the year the related wages are incurred.

**3. Investments**

	<b>2024</b>	<b>2023</b>
GIC, bearing interest rate at 4.50% per annum and maturing November 4, 2024.	<b>400,000</b>	-
GIC, bearing interest rate at 3.00% per annum and matured on October 19, 2023.	-	604,102
	<b>400,000</b>	604,102

**4. Capital assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2024 Net book value</b>	<b>2023 Net book value</b>
Land	861,270	-	861,270	861,270
Buildings	3,222,669	1,839,870	1,382,799	1,376,248
Automotive	322,558	269,086	53,472	45,961
Computer equipment	71,461	44,174	27,287	24,378
Computer software	53,668	53,260	408	741
Furniture and fixtures	228,720	176,684	52,036	70,407
Leasehold improvements	442,314	430,207	12,107	19,162
	<b>5,202,660</b>	<b>2,813,281</b>	<b>2,389,379</b>	2,398,167

**5. Deferred contributions related to capital assets**

Deferred contributions related to capital assets consist of the unamortized amount of contributions received for the purchase of capital assets. Recognition of these amounts as revenue is deferred to periods when the related capital assets are amortized. Changes in deferred contributions related to capital assets are as follows:

	<b>2024</b>	<b>2023</b>
Balance, beginning of year	<b>840,098</b>	886,544
Less: amounts recognized as revenue during the year	<b>(43,547)</b>	(46,446)
Balance, end of year	<b>796,551</b>	840,098
Less: current portion	<b>(40,957)</b>	(43,547)
	<b>755,594</b>	796,551

**Surex Community Services**  
**Notes to the Financial Statements**  
*For the year ended March 31, 2024*

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**6. Due to MCCSS**

Under the terms of the funding agreement with the Ministry of Children, Community and Social Services MCCSS, any surplus resulting from an excess of grants over expenses is to be repaid. As of March 31, 2024, the amount due to the MCCSS is \$Nil (2023 - \$348,372).

**7. Bank overdraft**

The Organization maintains a bank overdraft facility available under an Operating Account Agreement from the Bank of Montreal ("BMO") for \$250,000 (2023 - \$250,000). Interest is calculated at the BMO's prime plus 1% per annum. The overdraft facility is secured by a general security agreement. As of March 31, 2024, the amount outstanding at year end is \$Nil (2023 - \$Nil).

**8. Contingency**

The Organization is currently in the midst of negotiations with the union representing its employees in relation to potential salary increases and related benefits. These negotiations are ongoing and as a result, the outcome and any amounts owing, if any, are not determinable.

**9. Commitments**

The Organization has entered into various lease agreements with estimated minimum annual payments as follows:

2025	132,367
2026	155,159
2027	155,253
2028	45,855
2029	18,158
	<hr/>
	506,792

**10. Financial instruments**

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

***Credit risk***

The Organization is exposed to credit risk with respect to its grants and accounts receivable. The Organization assesses, on a continuous basis, amounts it is certain to receive. The Organization continually monitors the financial condition of its accounts receivable to reduce the risk of loss. The Organization maintains provisions for potential credit losses, and any such losses to date have been within management's expectations.

***Liquidity risk***

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of accounts payable and accrued liabilities.

**11. Economic dependence**

In common with other publicly funded agencies, the Organization derives the majority of its revenue revenue from the Ministry of Children, Community and Social Services ("MCCSS"). The Organization's ability to continue viable operations is dependent upon maintaining its compliance with the criteria within the Service Contract.